

**WORLD WIDE BARACA PHILATHEA UNION ARCHIVES**  
HELD AT GODDARD LIBRARY  
GORDON-CONWELL THEOLOGICAL SEMINARY  
SOUTH HAMILTON, MA  
**BOXES 11 to 15**

**BOX 11**

**PERSONALS**

**MARSHALL A. HUDSON**

“This For Remembrance: A Tribute to Marshall A. Hudson” booklet written by Miss Heron.

Loose leaf typed pages of Hudson’s autobiography: assumed belongs in the envelope.

Another loose leaf typed copy of Hudson’s autobiography, dated at top 1890.

Xerox copy of Hudson’s autobiography from H.D. Warthman.

Letter to Hudson about Canadian convention, Nov 2, 1926.

Envelope titled “Autobiography of Man Who Wanted A Million Marshall A. Hudson:  
Typed pages of autobiography.

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**PERSONALS**

**MISS HENRIETTA HERON**

“My Personal Greeting Card Record” includes cards sent and received, 1930-31.

“Henrietta Heron” pamphlet with newspaper comments about her.

“In Memoriam: Miss Henrietta Heron Our Counselor” given at the 9th annual Virginia BP convention in Richmond, VA, Oct 21, 1944.

Letter/Poem to Miss Heron’s Papa, January.

“If You Want to be a Writer” article.

Empty envelope, Apr 18, 1943.

Part of Package paper.

Letter from Roger T. Holroyd about pictures, Nov 21, 1933.

Letter from M.A. Hudson about convention, Oct 30, 1928.

Clipped together letters to Mr. and Mrs. Hampton about a mean letter sent undercover to Miss Heron from NC, Feb 9, 1934.

Letter from M.A. Hudson about convention and personal matters, Dec 5, 1926.

Telegraph from William Camelford about MI convention as successful and property, Sept 27, 1937.

Envelope labeled "Miss Henrietta Heron".

Envelope: Sayings, pamphlets, and handwritten notes.

Envelope labeled "Installation": Typewritten excerpts; sayings; "Instructions for Officers to be Installed"; songs; handwritten notes; Panel discussion questions for 31st annual convention of NY; 31st Annual NY convention program, Elmira, NY, Sept 25-27, 1942.

Envelope: Clips of sayings, poems; nametag for Power Convention in Rumford, Maine, Oct 10-12, 1934; Handwritten notes.

The Standard Publishing Co. envelope with newspaper clips about Miss Heron speaking engagements at conventions and meetings, one dates April 9, 1919.

"Life Beautiful Circle" article from The PI Magazine, by Miss Heron, Apr 1920.

"Suggestions about Miss Heron's Life" by BP news offices.

"Faith in Action" article, in part.

"What is a Devotional Service?" article by Miss Heron.

Letter to friends of BP from Miss Heron about Tower House property purchase, Oct 2, 1941.

Envelope labeled "Class Problems: Questions asked at Atlanta": handwritten questions.

"Two Leaders: a Message to Volunteers for S..." article by Miss Heron.

Manila folder: A folder with newspaper clips pasted on paper and other printed materials for the purpose of PRAYER.

Manila folder labeled on outside with handwritten notes about October articles?: newspaper clippings and letters for articles; "Good Manners" paper; "Beginning again" paper; Handwritten notes with stories and such; The Congregationalist paper, May 30, 1929; "An Adequate Program for Women's Work in the Local Church" paper, by Mrs. Owen Still.

Manila folder: Articles with game suggestions; typewritten poems; “Cultivating the Social Life of the Class” paper; Typewritten suggestions for stunts.

Envelope: Telegram from Rebecca about convention, Apr 19, 1942; Vance Hotel envelopes and letterhead in Henderson, NC; Comparative Statement of Cash Receipts and Disbursements, Feb 16, 1942-March 15, 1942 and Jan 16, 1942-Feb 15, 1942; handwritten notes; Typewritten general address; Typewritten address at Alms Hotel before church was built; Typewritten address given at Annual Banquet, Walnut Hills Christian Church, Jan 11, 1927; 13th annual session NC BP “Spiritual Defense” convention program, Henderson, NC, Apr 17-19, 1942; BP News, Apr, 1942; The National City Christian church bulletin, Washington, D.C., Feb 6, 1938; Program for Henderson conference, Apr 19, 1942; newspaper and article clippings of sayings, poems, prayers, etc; Jokes; Lincoln Road Methodist church bulletin, Feb 22, 1942; Article clippings; Typewritten Philathea President message to the 21st annual convention by Mrs. B.V. Hedrick, Salisbury, NC, Apr 22-24, 1932; “Ideals and service of the Daughters of the American Revolution” address by Mrs. George Maynard Minor, Swampscott, MA, Oct 1, 1936.

Manila File folder titled “Food Recipes”: Newspaper clippings, ads, booklets of recipes, nutritional information, weight loss plans, and cleaning suggestions.

Manila Folder titled “Carbons”: Personal letter to Miss Heron, Jan 20, 1942; Articles for the Friendly Counselor, mailed, Oct 5, 1941, Nov 15, 1941, Nov 2, 1941, Dec 1, 1941, March 24, 1940, Mar 9, 1940, Jan 13, 1940, Jan 1, 1940, Dec 22, 1939, Jan 27, 1940, Feb 8, 1940, Feb 22, 1940, Jan 11, 1942, Jan 25, 1942, May 18, 1941, Jan 26, 1941, Jan 10, Feb 5, 1941, Mar 23, 1941, July 9, 1940, Dec 1, 1940, July 28, 1940, Nov 17, Apr 6, 1941, May 3, 1941, Apr 20, 1940; Tower Window Talks mailed, Feb 28, 1942, Mar 1, 1941; Other typewritten ideas and letters and talks.

Manila File Folder:

Contains another manila folder titled “Used Letters”: Personal letters to Miss Heron dating from 1931-42, mostly from 1941.

Envelope titled “My Purpose small painted”: with exactly that in it.

Manila File Folder titled “Installation Going Away File”: picture of unknown woman; Sunday School Lessons for Oct 10, 1937; Personal letters; Handwritten notes; Instructions for Officers to Be Installed; Mother’s Day First Methodist Episcopal Church, Elgin, IL, May 8, 1938; The Praying Man’s Alphabet leaflet; Secret Service helps; Newspaper article about banquet; 26th annual NC session program and song booklet, Oxford, NC, Apr 22-24, 1938; Article clippings of sayings, messages, poems, etc.

Framed "Mount Vernon University Doctor of Education" diploma for Miss Heron, June 6, 1944.

File folder: booklets, pamphlets, brochures, newspaper and magazine clippings, poems, messages, sayings etc.

File folder labeled "Personal Mail Henrietta Heron": Letter to Mr. Hudson, Nov 23, 1926; Letter from Mr. Hudson, which is the last one she received from him, Dec 10, 1926; Letters to Miss Heron, 1942-42; Articles of Miss Heron; The Friendly Counselor mailed Sept 20, 1942; Tower House on the Potomac article, mailed Aug 8, 1942; Article mailed Jun 1, 1941; "Your Unfinished Task" poem; "Help on your Problems" Friendly Counselor article; "Youth makes a Plea" article; Articles; Poems written by Miss Heron; "The Cross and the Crown" article; poems and letters; Letter to Miss Heron from Mary Jane Hornback, Dec 31, 1940; "The New Year is Before Us" article for The Baby's Mother; "Christmas in Many Lands"; "The Names of Jesus"; "A Christmas Wish"; "The First Christmas"; "Christmas: a 15 minute pageant" by Miss Heron; Christmas Carols; Newspaper clip of President Woodrow Wilson's answer to the question "Why is Christianity the hope of our country?", Aug 1, 1916; Christmas invitations; "Prominent Washington Character"; BP News, Apr, 1936; The Motor magazine, Elgin, IL, May 17, 1918; poems; "This is the End of Everything" article; "Reaching the Unreached"; "Our Feelings" article by Elizabeth Devins Herison?; "The Cure for Financial Troubles", Nov 1939; "Faith vs. Presumptuous Sin"; poems, pamphlets, articles; "Be Not Afraid"; Notes taken on Dr. Oscar F. Blackelder's sermon "The Knight in Grey" at Christ Lutheran Church, Baltimore, Jan 22, 1933.

Envelope labeled "Correspondence sent by Henrietta Heron to Mr. & Mrs. Ralph Willman": Letters to the Willman's, dated 1943-44; In Memoriam of William W. Roberts, past BP President, Oct 30.

File folder labeled "Miss Heron Tower House": booklets, pamphlets; letter to Miss Heron, Aug 12, 1943; Articles mailed Oct 19, 1942, Jun 28, 1941; Friendly counselor article mailed Feb 28, 1944; The Friendly Counselor articles; "An Authoritative Note Needed" article; "Recognizing Visitors" article; "An Evening With McGuffey: An idea for the Social Committee; "Faith Victorious" convention program, 43rd annual gathering, Jacksonville, FL, July 8-12, 1942; "Unseen, but Shining" article; "Prayer is the Breath of Life" article; articles, sayings, poems, magazines, bulletins clipped.

Red journal from Rainbow convention in Indianapolis, 1933 includes index cards from individuals recalling memories and appreciations of Miss Heron.

Envelope: Miss Heron wrote for a column called "At Wit's End" for the Sunday School Home Journal, by David C. Cook Publishing Company. This envelope contains blank letterhead and envelopes for "At Wit's End".

Loose: Newspaper clipping titled "A Letter From Margaret E. Sangster"; article about Miss Heron's attendance at OH 12th convention at Norwalk; miscellaneous article clippings; Food 4 Thot magazine clips from Jan 2, 9, 16, 23, 30, 1941; more article clips; Food 4 Thot, Feb 6, 13, 1941; "His First Love" recitation; "Instant Postum" poem; part of file folder titled "Erieside".

File folder: Poem written by Genevieve for Miss Heron; notes, clips, BP catalog; Answers to Correspondents; God's Timing is Perfect letter; Letter to Miss Heron from L.S. Harrington with article attached, Jan 11, 1932; Article clips of "Fun Foundry"; Letter from Elizabeth-Anee Campbell, July 14, 1942; Philathea Phlashes newsletter, Jun 1942; Weekly Unity, Apr 25, Apr 18, Jun 13, 1942.

File folder titled "David Cook or Standard Pub Co, Hold CPE": Messages written each day based on a Scripture text.

File folder: Tower Window Talks- The Guild of the Golden Pen and Wayside Ministries; Life's Changing Scenes article; Meditation article; Life's Disillusionment article; The Ifs of Life article; Editorial Briefs article; The Aloneness of Life article.

File folder labeled "Miss Herons' Attention": Mostly letters of a personal nature with a few business letters; copies of bulletins, newsclips and Christmas pageants etc., 1941-mostly 1942.

Blue file folder labeled "Encouraging Letters": Most all of the letters are personally addressed to Miss Heron, dating from 1924-1941.

**ENDS BOX 11**

## BOX 12

### PERSONALS

#### MISS HENRIETTA HERON (CONTINUED)

File box includes the 27th convention minutes, Jun 24-27, 1926; Letter to Miss Heron, Nov 1, 1928; BP Sharing Groups; Baraca pins; Letters to Miss Heron regarding property, 1934; Insurance policy, 1940; Letter about ordering P. pins, 1929; Letter to Miss Heron from Mary Hudson regarding new president, Mar 26, 1927; Letter to Mr. Byington about Hudson's death, Dec 21, 1926; Syracuse Mortgage, May 10, 1941; Letter to BP from Heron about News, July 25, 1929; Memo of agreement about Lakeland convention, Mar 8, 1928; Letter to Miss Heron from Standard Publishing Co, Jun 5, 1928; file about mortgages of Robinson and Drummond and proclamation about Golden Jubilee, 1940; WWBPU, audit report, Jun 10, 1930; Fire insurance policy, Dec 15, 1933; fire insurance policy, Jun 14, 1932; mortgage letters and files, Jun 30, 1931; Grubert and Drummond mortgages, Jan 12, 1933; Information for board members; property insurance for Drummond's property, Jun 13, 1935; Statement of Cash Receipts and Disbursements, Jun 10, 1930; telegram to Miss Heron from Paul Donovan, Nov 29, 1933; Annual Report of service rendered by board members; Clipped together papers about bonds, mortgages and policies for different properties, 1929-1935; letter about insurance policies, July 18, 1932; Clipped together letters requesting WWBPU to be listed as clergy fare for 1930, 1929; Letters to Miss Heron, 1929; Clipped together annual reports of NY, 1929-30 and letters; fire insurance, 1935; insurance information for Grubert properties, 1939; Letters to officers and coworkers, 1929; Letter to pastor from Hudson, 1923; certificate of compensation, July 17, 1938; insurance policies for fire and employee, 1936-41; gas and electric bill stubs, 1928-9; Letters about Weaver's resignation, July 6, 1938; Letter about Mr. Ross' resignation, Feb 26, 1929; an agreement between WWBPU and Ontario BPU about convention in Toronto, 1927; Letter to Mr. Camelford, Apr 13, 1938; Officers 1937-38; Suggestions for changes of constitution of WWBPU; Letter to Miss Heron about constitution, Feb 3, 1935; Correspondence about BP history; Letter to Miss Heron, Oct 17, 1928; Letter to Liberty National Bank about an account; Personal tax receipt, Oct 12, 1936; insurance policy, May 27, 1938; Letter to BP, July 7, 1934.

File folder box labeled on the side "Manuscripts": Happy Birthday BP collection envelope; The Expositor and the Homiletic Review magazine, May 1936; Her Manuscripts include: Good Manners; The Testing Time; A Little Louder, Please; The Old and the New; The Wise Men, The Shepherds, and the Christmas Star; At Christmas Time-Remember Jesus Christ; Facing Our Mistakes; Are You Prepared?; Gratitude; If a Man Die, Shall He Live Again?; Quiet Hour Devotional; For Meditation; Interesting People Prison Library Created as a Hobby; Avoiding Quarrels; Understanding; Faith vs. Presumptuous Sin; Activity vs. Personal Integrity of Character; What Do We Call Forth From Others?; Anonymous. "I'm Tired" poem; "Testing Times in Class Work" address given at NC state convention in Charlotte, Apr 13, 1913.

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## **MEMBERSHIP AND AWARDS**

Original state cards in active file-index cards with charters.

The 3 to 1 Expansion Campaign Press on to the Goal Build Your Class and the Church  
“We Do Things” and we Things for Christ with goals and awards.

Orange class information cards.

Annual class reports, blank.

Class information sheets to be returned to State Secretary.

List of classes 50 (or at least 50) years old, Jan 29.

Red notebook: addresses of individuals according to state of residence.

Notebook titled “Philathea Classes I027-2995 year 1909-1913” includes names,  
addresses, churches of classes formed.

Notebook titled “Baraca Classes 2662-6112 year 1911-1921”. Inside front cover reads  
“Baraca charters Junior Baraca Charters p 220”.

Notebook titled “Original Charter Book Junior 1910-1919” includes Junior Philatheas too  
and last year date is 1922.

Reports of Cups Awards Committee, 1931-32.

Final Report, New Classes, Organized, year 1934-1935.

Classes organized, 1935-36.

Baraca Charter, Aug 20, 1935.

Awards, presented by WWBP Union, June 15, 1935-June 15, 1936.

New classes organized dated June 15, 1936 - June 15, 1937 in pieces.

New classes organized, May 28, 1937.

Class Cup Reports for Philathea and Baraca, New classes organized and charter and  
credit reports, 1937.

New class contest, state cup, 1937-38.

Joint Classes, Baraca and Philathea charters, Nov 20, 1938.

New Class Contest, State Loving Cup, 1938-39.

Philathea Cup, 1938-39.

Booklet containing Certificate of Memberships includes membership receipts dating from Feb 24, 1939 - Mar 9, 1939 with record of church officers and blanks.

New class contest by states, 1939-40.

Charters and class credits, Jan 13, 1940.

Charters and class credits, Jun 15, 1940.

Baraca classes charters and class credits, 1939-40.

Baraca charters and credits, 1940-41.

Baraca charters and class credits, 1945.

List of Philathea classes in Louisville and Jefferson county, May 15, 1948.

Booklet containing Certificate of Memberships includes membership receipts dating from Jan 13, 1936 - July 15, 1948 with record of church officers and blanks.

Red "In Remembrance" book: book given in memory of those laboring for BP, 1977-84.

Individual Memberships, 1993-94.

**ENDS BOX 12**



## **BOX 13**

### **BP ANNUAL CONVENTIONS WITH PROGRAMS, BANQUETS, SIGN-UPS, ETC. MISCELLANEOUS**

Convention credentials committee cards.

Official Convention Receipt in the shape of a key.

Mr. Warthman's list of Annual conventions with years and place.

#### **1900's - 1920's**

7th Annual Convention "Christian Service" program , First Bapt, Binghamton, NY, May 26-27, 1903.

8th Annual Convention program , Belmar Ave Bapt., St. Louis, Aug 11-12, 1904.

9th Annual Convention program, First Bap, Detroit, Sept 27-28, 1905.

10th Annual Convention program, Wesley Memorial M.E., Atlanta, Apr 16-18, 1907.

12th Annual Convention program, Church of the Covenant, Cincinnati, Jun 14-16, 1908.

13th Annual Convention" The Land of the Sky" program, First Bap and Pres., Asheville, Jun 19-23, 1909.

14th Annual Convention "A Great Gathering" program, ME Church, Jamestown, NY, Jul 9-13, 1910.

17th Annual Convention program, Vine Street Christian and First Pres., Nashville, Jun 21-25, 1913.

18th Annual Convention program, First Bap, Austin Av. ME, and First Pres., Waco, TX, Jun 6-10, 1914.

19th Annual Convention banner, Los Angeles, CA, June 26-30, 1915.

23rd Annual Convention "Dynamic" registration form and banquet program, Detroit, Jun 23-26, 1921.

25th Annual Convention "What Cheer, Netop?" program , Cranston Street-Roger Williams Bap, Jun 28-Jul 1, 1923.

27th Annual Convention "Good News" program, registration card, and song book, Walnut Hills Christian, Cincinnati, Jun 24-27, 1926.

28th Annual Convention "Carry On" program, Knox Church Spadina Ave, Toronto, Jun 30-July 3, 1927.

29th Annual Convention "Hearts Desire" program, First Bap, Lakeland, FL, Jun 21-24, 1928.

30th Annual Convention "S.O.S" (Secret Service Our Standard) program and official envelope, Book Cadillac Hotel, Detroit, Jun 27-30, 1929.

### **1930's**

31st Annual Convention "Higher Up" program and booklet of postcards Assembly Inn, Montreat, NC, Jun 25-29, 1930.

32nd Annual Convention "Sunrise" program, banquet program and name tag, First Bap, Boston, Jul 8-12, 1931.

33rd Annual Convention "Home-Coming" program, stickers, registration card, and ad, Washington, D.C., Jun 15-19, 1932.

34th Annual Convention "Rainbow" program, name tags, registration cards, Hotel Lincoln, Indianapolis, Jun 28-Jul 2, 1933.

35th Annual Convention "Convention By The Sea" programs, name cards, Secret Service Pledge, registration cards, notepad, Jordan Memorial Hall, Temple Ave, Ocean Park, Maine, Jul 25-29, 1934.

36th Annual Convention "The Open Door" program, Secret Service pledge, ad, registration cards, and scrapbook, Louisville, KY, Jul 10-14, 1935.

37th Annual Convention "Mountain Top" program and picture, St. James The Apostle, Montreal, Jul 22-26, 1936.

38th Annual Convention "Seashore" program and banquet program, St. Paul's M.E., Ocean Grove, NJ, Jun 29-Jul 3, 1937.

39th Annual Convention "SearchLight" official envelopes, program, and delegate's official receipt, Duluth, Minn., Jun 29-Jul 3, 1938.

40th Annual Convention "Shining Through" program, official envelopes, registration forms, banquet programs, official letterhead, stickers, and scrapbook, Richmond, VA, Jul 12-16, 1939.

### **1940 GOLDEN JUBILEE**

41st Annual Convention "Golden Jubilee" programs, official letterhead, registration form, stickers, ads, honors class certificates, and envelope labeled "Golden Jubilee Newspaper Publicity", First Bap, Syracuse, NY, Jul 9-14, 1940.

## **1942's - 2000**

43rd Annual Convention "Faith Victorious" ad and minutes in a permanent file including program, Jacksonville, FL, Jul 8-12, 1942.

Philathea Jubilee "Victory" convention file folder of minutes and permanent file, Cincinnati, Ohio, July 8-11, 1943.

44th Annual Convention "Living Service" secret service pledge, registration form and program, Methodist Church, Salisbury, NC, July 19-23, 1944.

46th Annual Convention "Onward-Upward" program, Central Bap, Springfield, IL, Jul 9-13, 1947.

47th Annual Convention "Win One" program and banquet program, Winona Hotel, Winona Lake, Indiana, Jun 23-27, 1948.

48th Annual Convention "The Tower House Home Coming" registration card and banquet invitation, Alexandria, VA, Jul 18-24, 1949.

49th Annual Convention "The Gateway" program, letter and letter to Mr. Warthman about facilities availability, YMCA Conference Grounds, Estes Park, CO, Jun 27-30, 1950.

51st Annual Convention "Triumphant Living" registration cards, 9th Street Bap, Cincinnati, Jul 9-13, 1952.

52nd Annual Convention with Montreat Conference Center maps and weekly bulletin, Montreat Conference Center, Montreat, NC, Aug 24-29, 1953.

54th Annual Convention "World for Christ" program, Louisville, KY, July 19-23, 1955.

55th annual convention "Loyalty to Christ" program, Indianapolis, Ind., 1956.

56th Annual Convention "Golden Acres" registration cards, Centre Street Bap, St. Thomas, Ontario, Canada, Aug 12-17, 1957.

60th Annual Convention "Christ Centered" program and name tag, Lake Louise Conference Grounds, Toccoa, Georgia, Aug 21-26, 1961.

83rd Annual Convention "The Lighthouse", University of Southern Maine, Gorham, Maine, Jul 30-Aug 4, 1984.

91st annual convention "Joy" program, Illinois Wesleyan University, Bloomington, IL, Aug 2-7, 1992.

92nd annual convention "Seeds of Change" program, Anderson University, Anderson, Indiana, Aug 1-6, 1993.

93rd annual convention "Alpha and Omega, The Beginning and the End" program, Illinois Wesleyan University, Bloomington, IL, Aug 7-12, 1994.

94th annual convention "Joy in Going On, It is Always Too Soon Too Quit!" program, name tags for Abbie Boynton from Maine, and banquet program, China Lake Conference Center, China, Maine, July 30-Aug 4, 1995.

99th annual convention, communion service program, Gordon Conwell Theological Seminary, South Hamilton, MA, July 9, 2000.

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## **BP NEWS PUBLICATIONS**

### **LOOSE COPIES**

Torn-out page.

#### **1910's**

Aug 1913

#### **1920's**

Oct 1922; Apr 1923; July-Aug 1923; Sept 1923; Oct 1925; Mar 1926; May 1926; Jun 1926; July-Aug 1926; Aug 1927; Jan 1928; Apr 1928; May 1928; Jun 1928; Sept 1928; Dec 1928; July 1929; Sept-Oct 1929; Nov 1929; Dec 1929.

#### **1930's**

Jan 1930; Feb 1930; Mar 1930; Apr 1930; May 1930; Jun 1930; Jul-Aug 1930; Sept-Oct 1930; Nov 1930; Dec 1930; Jan 1931; Mar 1931; Apr 1931; May 1931; Jun 1931; July-Aug 1931; Sept 1931; Oct-Nov 1931; Dec 1931; Jan 1932; Feb 1932; Mar 1932; Apr 1932; May 1932; Jun 1932; July-Aug 1932; Sept 1932; Nov 1932; Feb 1933; Apr 1933; Jun 1933; Sept 1933; Feb 1935; Jun 1935; Jan 1937; Dec-Jan 1938; Feb 1938; Mar-Apr 1938; May 1938; Jun 1938; Sept-Oct 1938; Dec 1938.

#### **1940's**

Jun-Jul 1941; Sept 1942; Jan 1943; Feb 1943; Dec 1943; Jan 1944; Feb 1944; May 1944; Jun 1944; Oct 1944; Feb 1945; Mar 1945; Apr 1945; Dec 1945; Feb 1948; Apr 1948; Oct 1948; May 1949; Sept 1949; Oct 1949.

#### **1950's**

Jan 1950; Feb 1950; Mar 1950; Apr 1950; May 1950; Jun 1950; Sept 1950; Oct 1950; Nov 1950; Feb 1951; Mar 1951; May 1951; Sept 1951; Mar 1953; Dec 1955; Sept 1956; July-Aug 1958.

**1960's**

Jan-Feb 1963; Nov-Dec 1963; July-Aug 1964; Sept-Oct 1965; May-Jun 1966; July-Aug 1966; Jan-Feb 1967; Mar-Apr 1968; May-Jun 1968; July-Aug 1968; Sept-Oct 1968; Nov-Dec 1968.

**1970's**

Nov-Dec 1975; Jan-Feb 1976; Mar-Apr 1976; May-Jun 1976; July-Aug 1976; Sept-Oct 1976; Nov-Dec 1976; Mar-Apr 1977; July-Aug 1977; Jan-Feb 1978; Mar-Apr 1978; Sept-Oct 1979.

**1980's**

Sept-Oct 1981; Oct 1983; July 1984; July 1985.

**1990's-2000's**

Nov-Dec 1990; May-Jun 1991; Mar-Apr 1992; Sept-Oct 1992; Jun 1994; Apr 1995; May-Jun 1996; July-Aug 1996; May-Jun-July 2000.

**ENDS BOX 13**

## BOX 14

### BUSINESS

#### FILES, FOLDERS, ENVELOPES AND NOTEBOOKS

#### COMBINED MINUTES, FINANCIAL INFORMATION, PROGRAMS, REPORTS

Manila folder titled "Letters from A.S. Hampton Estate by Mrs. A.S. Hampton formerly Edith Sese" includes: Newspaper articles about BP conventions, 1910; BP news letter; Progress report financial chart, Feb 1937; Minutes; Letter to board of governors, Feb 18, 1937; Progress report chart, January 1937; Letter to board of governors, Sept 12, 1936; Board of Governors minutes, Ocean Park, Maine, July 25, 1934; Board of Governor minutes, July 22, 1936; Board of Governor minutes, July 10, 1935; Agreement between Toronto and WWBP's; Clipped together is KY "Follow the Star" convention program, progress report charts and letters to Board members; Letter to Mrs. Hampton from Heron; Letter to Hampton from Hudson, July 20; Letter to Hudson from Heron about convention in Jacksonville, FL; Letters to Hudson from Buckner, 1922; Letters to Hampton from Hudson; Letter to Mrs. Buckner, Mar 23, 1922; Letters to/from Hudson and Hampton, 1921-22; Letter to Mrs. Hampton from Marjorie BJ, Mar and Feb, 1934; Letter to Hampton from Heron, 1934; Confidential letter to board members; Letter to Mrs. Hampton from Heron, July 2, 1934, March 13, 1934; Letters to Mrs. Hampton from Albert Lyons, July 27, 1935, Jun 8, 1935, Jan 30, 1935, Jan 12, 1935, July 2, 1934, May 31, 1934; Class letter, Oct 5-7, 1934; Information or our board members; Handwritten notes; Telegraph to Mrs. Hampton from Warthmans, March 13, 1934; Personal letter, May 23, 1935; Letter to Aunt Deed from Dorothy, Jun 24, 1935, Jun 5, 1935, May 23, 1935, May 16-17, 1935, Jun 17, 1935, May 28, 1935; Letter to Hampton from Lawrence Pace, Mar 22, 1934, Aug 16, 1934; Letter to board members, Mar 12, 1934; Pamphlet titled An Ancient Story in a Modern Setting; Letters to Hampton from Pace, 1934; Letter to Mrs. Hampton from Pace, July 15, 1933.

Brown file folder labeled "JV B-Current Letter & Copies":

inside this folder is an envelope labeled "BP Mount Vernon By-Laws": Constitution and By-Laws of the WWBPU, adopted at Kansas City Convention, June 13, 1911; Certification of Incorporation under the Laws of the State of New York, of "The World-Wide Baraca-Philathea Union".

Brown file folder labeled "Tower House Contracts-Warranties, etc":

Envelope inside labeled "Federal Tax Exemption Papers": Letters of federal tax exemption, Oct 10, 1951; official papers deposited in safety deposit box, Aug 4, 1945.

Photographer envelope: Constitution, revised copy.

Empty envelope labeled "Copyrights Emblems & Names".

Envelope labeled "Henrietta Heron Estate, Last will and testament of Henrietta Heron Photostate copy, Executors Papers release of items from estate, Bill of sale for furniture and estate of Henrietta Heron P.O. #659A dated, Feb 14, 1946,

“Heron library list of 1006 books as catalogued”: includes exactly those items mentioned on the envelope.

Constitution and By-Laws, Jun 13, 1911.

Envelope labeled “Corporation Papers. Commonwealth of VA State Corp. Commission Foreign Corp. County of Fairfax, VA Certificate of Occupancy to Operate. Power of Attorney. Report to State Corp. Commission. Certificate of Incorporation of State of NY. Certificate of Incorporation State of NY. U.S. Treasury Department Comm. of Internal Revenue. Letter exempting from federal income tax under prov. Letter exempting from payment of taxes imposed by Social Security Act. Letter stating status for Federal income tax purposes. Constitutions, 1911, 1933, 1935, 1937, 1948”: includes most of listed items.

Envelope labeled “Tower House Property” includes: Plat of property, Jan 9, 1937; Deed to Tower House Property, Mar 3, 1942; Old Bank Book on Tower House Mortgage Loan; Inventory Household effects, supplies & forms, office furniture, and yard equipment; Inventory on Library books; Contents of safety deposit box, Feb 16, 1972; Constitution and By-Laws, Jun 13, 1911; Letters about mortgages, 1945-1946; Authority to open deposit account, July 22, 1944; Photostat copy of contract with Orkin for Lifetime Control of subterranean Termites.

Black binder with no title includes Report of President, Oct 1940; State convention financial reports dated Sept 28, 1940; Report of the 30th Annual convention held in Buffalo Oct 28-30, 1922; Report of the 20th Annual Convention held at Syracuse, NY, Oct 9-11, 1931; 21st annual convention of the NY state BP union at the Conklin Avenue Baptist Church, Binghamton, NY, Oct 7-9, 1932; Reports of the business transacted at the 21st annual convention; Report of the business transacted at the 22nd annual convention held at Oneonta, NY, Oct 13-15, 1933; includes other reports from NY state conventions through 1941.

Envelope labeled “Kay Arola”: Mortgage, Jan 22, 1925; Property designation, Jun 7, 1938; Certificate of Title to Drane Tract, Dec 5, 1941; Addenda to Certificate of Title, of property in VA, Apr, 16, 1942; Deed of Bargain and Sale, May 20, 1942; Deed of Bargain and Sale with Vendor’s Lien, Apr 16, 1942; Letters concerning entrance to Tower House, 1940-42; Deed of Release by Daisy H. Hedrick to WWBPU, July 25, 1949; Deeds, Sept 19, 1967, Jan 12, 1968; Deed, Jun 7, 1971; Envelope with Important Letter pertaining to Bird Bath and Bench Memorials and Miss Henrietta Heron’s ashes, Oct 12, 1971.

One-sided Manila folder (seems to belong together):

Handwritten 1931-32 - 1940-41 officers; Songs for Ocean Park, Maine, July 27, 1934; Handwritten names and addresses and churches, 1937; BP News missing; Registrations; 1935-36 WWBP Officers; “Shining Through” convention resolutions, July 12-16, 1939; President’s Report to “Shining Through”

convention, July 15, 1939; Convention program changes, 1939; Trustee minutes, July 1, 1938; After convention broadcast, 1935; Convention registrations received at Searchlight convention, 1940; Meeting of board of governors, July 10, 1935; Officers and Trustees, 1938-39; Expenses for Ohio convention, 1938; Statement of receipts and disbursements, Nov 1938; Annual class report form; Handwritten tally of Protestants; Calvin Pres. budget 1956-57.

Manila folder titled "Do Not Destroy H.D. Warthman, Permanent File Legal Papers" includes Golden Jubilee Convention Bonds, 1940; Compensation Audit Report, The Ohio Casualty Insurance Company from Jul 17, 1940 - July 17, 1941; Before the Board of Tax Appeals Jan 9, 1941; Letter about financial matters dated Oct 23, 1940; Letter about Board of Tax Appeals petitions dated Oct 11, 1940; Letter from Treasury Department about exemption from the payment of taxes imposed by the Social Security Act dated received on Mar 22, 1938; Letter from Treasury Department about Federal Income Taxes dated received Apr 12, 1938; Petition to the Board of Tax Appeals; Rules of Procedure before the Board of Tax Appeals for the District of Columbia book, effective July 1, 1938; Letter about convention reports being send, Sept 14, 1938 and other personal letters about tax issues etc.

Manila folder with blue folder inside "Reports from 43rd Annual BP Convention, July 8-11, 1943, Cincinnati, Ohio" includes Financial Report, Reports of Expenses, Songs used at Banquet, Minutes of the 43rd Annual BP Convention Committee, Miscellaneous Letters and Application and Permit for Eden Park Sunrise Service, Letters of Thanks sent out to Members of Convention Committees, Resolutions Passed by the Delegates Assembled Report of Nominating Committee, Printed Material for Publicity, Publicity: Copies of Letters sent to Newspapers, Gibson Hotel Proposition, Registration Material and Enclosures with Program.

Large Account Journal book stating "Baraca and Philathea Union Receipts, Disbursements, and Mo. Reports from November 1, 1944" to Oct 16, 1947.

Brown Folder titled "Chairman board of Directors, World Wide Baraca Philathea Union, Mount Vernon, Virginia, H.D. Warthman, Board Minutes dated Oct 1945-Mar 1952" also contains minutes from July 9, 1952. These minutes include financial records, Tower House happenings, charter and memberships across the country etc.

Black binder with BP news and ads of special helps, books, pins, etc that BP sold, dated from 1945 - 1953.

Folder labeled "The Meal in the Upper Room": The Last Supper play script; Printing receipt for January Pathfinder, Mar 20, 1981; The Meal in the Upper Room with order of service and preparation and service directions, Mar 28, 1972 and Apr 5, 1977.



Envelope labeled "Certificate of Incorporation and Certification to Function in State of VA from State Corp. Commission, Sept 19, 1973".

Manila folder titled "1976" includes board minutes of the BP meeting at Tower House, Oct 14-16, 1976; Letter of remembrance for upcoming board meeting at Tower House, Oct 21-22, 1976; President's Report, Cedar Crest College, Allentown, PA, Aug 6, 1976; Letter to delegates of Cedar Crest College 75th BP convention, Aug 6, 1976; letter to board member; Financial Report for Month ending Nov 30, 1976; Financial Report for month ending Oct 31, 1976; Financial report for month ending Dec 31, 1976; Report of the Board of Trustees of Tower House August 1976; Letter to Board of Directors with Financial Position Statement as of May 31, 1976;

Manila Folder titled "1977" includes Board meeting minutes Mar 10-12, 1977; Minutes of WW Board Meeting Oct 20-22, 1977 at Tower House; Nominations committee report; Financial report for month ending Sept 30, 1976; Financial report for eighth month Jun 1976-Jan 1977; 1976 BP Convention Cedar Crest College, Allentown, Penns, report of convention treasurer; Executive Board minutes for Aug 2, 1976; World Wide Officers 1976-1977; Report of the Trustees, Aug 1977; Minutes for convention at Illinois Wesleyan University, Bloomington, IL on Aug 1-6, 1977; Board meeting minutes for Aug 1, 1977; Financial report for month ending Aug 31, 1977; Financial report for month ending Jul 31, 1977; Proposed changes to Constitution and By-Laws of WWBP Union, March 1977; Annual Report - Jun 1, 1976- May 31, 1977; Letter of reminder for board meeting, Jan 11, 1977; Letter of postponement for board meeting, Jan 31, 1977; BP convention, Secretary's report, 1976-1977 at Illinois Wesleyan university, Aug 1, 1977; Proposed budget for 1977-78; Report to Memorial Fund to Executive Board WWBP Oct 20, 1977; Letter about upcoming luncheon for Floridian BP's Oct 10, 1977; Work completed on Tower House since Oct, March 1978; Financial report for month ending Sept 30, 1977; President's Report; Letter to board members about upcoming board meeting on Mar 9-11, 1978 dates Feb 9, 1978; Letter about changes for board meeting dated Feb 16, 1978; Statement of Financial Position as of May 31, 1977; Report of the Credential Committee, Aug 5, 1977.

File folder labeled "World Wide Convention 1977": Convention minutes, Aug 14-18, 1978.

File folder: Tower House expenses, Jun 1, 1977- Jun 30, 1978; Tower House expenses, 1977; Letter to Helen Tolbert from Al Manola about Tower House Problems, Sept 30, 1978; List of contributors to Tower House Restoration Fund, Oct 18, 1978; List of reasons to retain and sell Tower House; Letter about study group for Tower House problems, Nov 21, 1978; "Shining Light" convention report, Aug 4-8, 1980; Communion service.

Envelope labeled "Kay Arola": convention minutes, Aug 14-18, 1978; convention report, Aug 6-11, 1979; board minutes, Mar 20-21, 1980; board minutes, Oct 16-18, 1980; Board of Trustees minutes, Oct 1980; board minutes, Mar 24-27, 1982; WWBPU Guidelines for trustees.

**ENDS BOX 14**

## **BOX 15**

### **BUSINESS**

#### **FILES, FOLDERS, ENVELOPES AND NOTEBOOKS**

#### **COMBINED MINUTES, FINANCIAL INFORMATION, PROGRAMS, REPORTS (CONTINUED)**

File Folder labeled "Sec's Reports" includes:

Blue folder: Business session, July 22, 1955; Annual class report, July 22, 1955; Trustees minutes, Jul 19, 1955; Board minutes, July 22, 1955; "World for Christ" convention minutes, July 19-23, 1955; Philathea board minutes, Oct 14-15, 1955; Board minutes, Oct 1955; Board minutes, Feb 17, 1956; Philathea board minutes, Feb 17, 1956; "Loyalty to Christ" convention minutes, July 17-21, 1956; Report of the resolutions committee, July 17-21, 1956; Officers lists, July 20, 1956; Report of the Secretary, Aug 1961; Convention business session, July 20, 1956; Philathea board minutes, July 20, 1956 and July 17, 1956; Convention business session, July 20, 1956; Board minutes, July 20, 1956; Statement of Assets and Liabilities, May 31, 1956; Budget, 1956-57; Board minutes, Oct 19-21, 1956; Board meeting minutes, Oct 20, 1956; Report of the Executive Sec's, Oct 19, 1956; Boundaries of BP property; Report on Tower House, Sept 1955-56; Board minutes, Feb 22-23, 1957; Budget, 1957-58; Tower House property, May 31, 1957-May 31, 1958; Statement of Assets and Liabilities, May 31, 1958; Statement of Receipts and Disbursements, May 31, 1957-May 31, 1958; Board minutes, Aug 13, 1957; "Golden Acres" convention minutes, Aug 16, 1957; Board minutes, Aug 13, 1957.

Brown folder: Officers minutes, Oct 18, 1957; Board of Trustees minutes, Oct 18, 1957; Letter to Helen about board meeting, Oct 28, 1957; Letter to Myrtice, Dec 13, 1957; Officers minutes, Feb 21, 1958; Board minutes, Feb 21, 1958; minutes, Feb 21, 1958; Minutes Feb 22, 1958; Board minutes, July 1958; Officers and Trustees minutes, July 8, 1958; convention letter, July 7-11, 1958; Convention minutes, 1958; Board minutes, Oct 17, 1958; Board minutes, Feb 1959; Convention minutes, Jul 13-17, 1959; Appointments, July 1959-60; Report of awards committee, July 13-17, 1959; Statement of receipts and disbursements, Jun 1, 1958-May 31, 1959; Minutes, July 17, 1959; Report of the Secretary, July 1959; Receipts and disbursements; Letter about convention, May 16, 1959; Letter from Ella, Jun 5, 1959; Letter to Myrtice, July 28, 1959; Letter to Myrtice Tinder about convention, May 13, 1960.

Financial report, Jan 31, 1958; Financial report, Feb 29, 1960; Annual report of Philathea class, 1961-62; Letter to Mr. Fox about NC BP, Feb 2, 1958; Letter to Mrs. Tinder about convention, Mar 17, 1960; Letter to Myrtice about state reps and other appointments, Oct 23, 1959.

Manila envelope: Statement of Receipt of Trophy, 1959; Receipts and disbursements, Jun 1, 1958-May 31, 1959; "Adventures in Faith" convention letter, Jun 27, 1959; Awards for conventions; Personal letter, Aug 14, 1959;

Personal letter to Mr. Fox about convention, July 15, 1959; Report of chair and board of trustees, July 16, 1959; Telegram about convention, July 16, 1959; Report of the awards committee of the annual class report at "Adventures in Faith" convention, July 13-17, 1959; Greetings from Tower House, July 1959; Letter to decorate room at Tower House, Oct 15, 1959; Appointments of officers, July 1959-July 1960; Survey room by room for painting, papering, and repairing certain floors, Mar 5, 1959; Trustees board minutes, Oct 16, 1959; Schedule for "Sketches" of officers and other BP personnel for publications in news, Oct 16, 1959; 750 registrations with receipts and disbursements.

Brown folder: Board minutes, Oct 1959; Letter about Food Services, electrical work, fence work at Tower House, 1959; Board minutes, Feb 18-20, 1960; Letter to Leistner, Feb 20, 1960; Agreement of positions at Tower House; Board of Trustees minutes, Feb 19, 1960; Board minutes, Aug 29, 1960; Philathea Board minutes, July 11, 1960; "Light Along the Shore" convention minutes, July 11-15, 1960; Receipts and disbursements, June 1, 1959-May 31, 1960; "Light Along the Shore" convention banquet minutes, July 14, 1960; Report of the Awards Committee, July 14, 1960; State of Receipt of Trophy, 1960; Report of the Secretary, July 1960; Additional awards, July 19, 1960; Convention expenses, July 11-15, 1960; Report of the Trustees at the annual convention, July 13, 1960; Letters to board members, 1960.

Manila folder labeled "1960-61": Board minutes, Oct 21-22, 1960; Registration list for convention, Oct 21, 1960; Board minutes, Feb 17-18, 1961; Names and addresses of officers, 1961-62; Board minutes, Aug 21, 1961; "Christ centered" convention minutes, Aug 21-26, 1961; Report of the Secretary, Aug 1961.

Blue folder: Board minutes, Oct 20-21, 1961, Mar 16-17, 1962, July 1962, July 9, 1962; "Light for Peace" convention, Jul 9-14, 1962; resolutions of 1962 convention; memorial and rededication service, July 14, 1962; Awards committee report, July 15, 1962; Report of stamp director, 1961-62; Youth secretary report; "Light for Peace" convention program, Gettysburg College, PA, July 9-14, 1962; financial statement, June 1, 1962-Feb 28, 1963.

Board meeting minutes at Tower House on Feb 17-18, 1967; Letter to members of the board from Edith B. Brooks about Secret Service dated Feb 17, 1967; Corretta Mason's Activities and Expense Report for Board Meeting, February 1957; Financial report June 1, 1966 - January 31, 1967; Letter and report of Anna Peterson Feb 9, 1967; Letter from Helen Griswold to Board Members, Jan 1967; Letter to board members about upcoming meeting, Jan 12, 1967; Board minutes at Tower House, Oct 21, 1966; Secret Service WW Convention, Aug 23, 1966; Morning Prayers, Aug 23, 1966; Evening Prayers, Aug 23, 1966; Morning Prayers, Aug 24, 1966; Morning Prayers, Aug 25, 1966; Evening Prayers, Aug 25, 1966; Constitution and By-Laws of BP Union; Board minutes at American Baptist Assembly, Green Lake, Wisconsin, Aug 22, 1966;

Board minutes at Tower House on Feb 18-19, 1966; Board minutes at Tower House, Oct 15, 1965; Letter to Helen Griswold from Bert and Charlotte, Dec 5, 1966; Bank account opening Aug 29, 1966; Letter to board members about meeting Oct 15-16 dated Sept 13, 1965; Letter to Jesse and Josephine from Gertrude L. Hucaby about care of the Tower House, Oct 24, 1966; Letter about Secret Service from Edith Brooks, Oct 21, 1966; Corretta Mason's Activities Report for board meeting, Oct 1966; Schedule for Helen Griswold, Sept-Oct 1965; Budget letter from Bert Gooderham, June 1, 1965-May 31, 1966; Letter from Bert Gooderham; Letter to BP's from Everett Hollars, Oct 1965; Personal letters; The Flame of Faith annual convention program in D.C., July 13-18, 1964; Report of Stamp Director for the Year ending May 31, 1966; convention program, Aug 25, 1966; Secretary's report Aug 1966; President's report, Aug 26, 1966; Report of Chairman of the Trustees, 1965-66; Awards given at conventions; Activities report of Corretta Mason and expenses, May 31, 1966; Statement of Receipts and disbursements June 1, 1965-May 31, 1965; Proposed budget for Jun 1, 1966-May 31, 1967; Officers and Trustees, 1966 convention; Report of the Vice President, July 1965 - August 1966; Convention report of credentials committee, Aug 26, 1966; Letter to board members about upcoming meeting, Sept 9, 1966; Letter to Past Presidents about constitutional changes, Sept 22, 1966; The Resolutions committee, Green Lake convention, 1966; Financial statements for the year ending May 31, 1966; convention replies from board members, 1965; Letter about Mrs. Mason's visit; Information on sponsored youth; Board of Trustees minutes, Oct 24, 1964; Contract for sec's hostess position; board minutes, Oct 23-24, 1964; Expense report of Corretta Mason; Corretta Mason's report of activities, Oct 1964; Letter to board members about room arrangements, Sept 2, 1964; Convention Treasurer's report, 1964; Report of awards committee; board minutes, Jul 17, 1964; proposed budget, Jun 1, 1964-May 31, 1965; statement of receipts and disbursements, June 1, 1963-May 31, 1964; Credential reports; report of the nominating committee, 1964-65; Work report 1963-64; State fund, Jun 1, 1964; Statement of assets and liabilities, May 31, 1964; statement of receipts and disbursements, June 1, 1963-May 31, 1964; Proposed budget for June 1, 1964-May 31, 1965; board meeting minutes, July 13; BP news, July-Aug, 1964; financial report, July 31, 1964; Green Lake convention, 1964; Trustees minutes, Feb 29, 1964; board minutes, Feb 28-29, 1964; Report of "Look to the Stars" convention; board minutes, Oct 25-26, 1963; board minutes, Oct 1963; board minutes, July 26, 1963; board minutes, July 22, 1963; Flag dedication; Memorial Bible Dedication ceremony; proposed budget, Jun 1, 1963 - May 31, 1964; statement of assets and liabilities, May 31, 1963; state fund bal., May 31, 1963; credential report, 1963; registrations 1962-63; report of the resolution committee at the convention, July 22-26, 1963; nominating committee, 1963-64; president's report, 1963; report of the secretary, July 1963; board minutes, Oct 18-20, 1962; "Light for Peace" convention summary of accounts, Oct 18, 1962; list of young BP's at Gettysburg; board minutes, Mar 14-16, 1963; letter to board members about Tower House, Mar 31, 1963; conference, Feb 10, 1963; convention.

In bag:

Loose: BP envelopes and stationary; board meeting schedule, Oct 22-23, 1992; Secretary's report, Aug 1990; Sustaining Membership report, Aug 1991; Slate of officers, 1991-92; Elected and appointed officers, 1989; Secret Service report; Individual membership report, Aug 7, 1991; business meeting resolutions; Business meeting minutes, Aug 9, 1990; Postcard to Ellen Mense from John Joskin, Apr 11, 1992; Letter to Ellen Mense from Bobbetta Hughes, Dec 26, 1991; Letter to Ellen Mense from Patricia Rumble about termination, Dec 18, 1991; Registrar's Report, Aug 8, 1990; Report on Credentials, Aug 9, 1990; Report on the Resolution Committee, 1991; Convention resolutions report, Aug 9, 1990; Letter to Kathy Van derPloeg from Wanda Westbrook about Messiah College's treatment, Aug 8, 1988.

File folder labeled "Board Meeting Reports and Convention Reports": Board minutes, Oct 13, 1988; Board min., Aug 13, 1989; board minutes, Oct 12, 1989; board minutes, Apr 20, 1990; board of trustees minutes, Apr 20, 1990; board minutes, Aug 5, 1990; business meeting, Aug 9, 1990; board minutes, Aug 10, 1990; board minutes, Oct 10, 1990; board minutes, Apr 18-19, 1991; board of trustees, Apr 18, 1991; board minutes, Aug 4, 1991; board minutes, Aug 8, 1991; board minutes, Oct 24-25, 1991; committees, 1991-92; board mtg schedule, Apr 23-25, 1992; board minutes, Apr 24-25, 1992.

Blue folder labeled "B.P. Financial Reports": WWBPU constitution and by-laws, revised, July 28, 1988; addresses; financial report, Aug 31, 1988, Sept 30, 1988, Oct 31, 1988, Nov 30, 1988, Dec 31, 1988, Jan 31, 1989, Feb 28, 1989, Mar 31, 1989, Apr 30, 1989, May 31, 1989; annual report, Jun 1, 1988-May 31, 1989; Budget, 1989-1990; financial reports, Jun 30, 1989, July 31, 1989, Aug 31, 1989, Sept 30, 1989, Oct 31, 1989, Nov 30, 1989, Dec 31, 1989, Jan 1, 1990, Feb 28, 1990, Mar 31, 1990, Apr 30, 1990, May 31, 1990; Memorial Fund, May 31, 1990; Report of the Treasurer, 1990 convention; Annual report, Jun 1, 1989-May 31, 1990; budget proposal, 1990-1991; financial report, Jun 30, 1990, July 31, 1990, Aug 31, 1990, Sept 30, 1990, Oct 31, 1990, Nov 30, 1990, Dec 31, 1990, Jan 31, 1991, Feb 28, 1991, Mar 31, 1991, Apr 30, 1991, May 31, 1991; annual report, Jun 1, 1990-May 31, 1991; financial report, Jun 1991, Jun 30, 1991, July 1991, Aug 1991, Sept, 1991, Oct 1991, Nov 1991, Dec 1991; Budget proposal, 1991-92; financial report, Jan 1992, Feb 1992, Mar 1992, Apr 1992, May 1992.

Blue spiral notebook labeled "WWBP Secretary": BP Officers, 1991-92; Mailing addresses; Officers Attendance, 1991-1994; Roll call of states, 1990-95.

Envelope labeled "Copyright and Patents. Copyright for You are Invited to the Baraca a Bible Class. Copyright for Treasurers Record Book for the class. Copyright for Your Church, Your Class, and You. Copyright for BP News. Trademark for BP emblems. Copyright for Study the Word-Teach the Word, Come to the Bible Class. Copyright for Reception of New Class members. Copyright for The Bible

in the Home. Trademark for BP names. Copyright for How To Make the Business Meeting Go. Copyright for When the Light Dawned. Copyright for Bible Class Rules of Order.”

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**BUSINESS**

**LOOSE**

**FINANCIAL INFORMATION**

Receipt for supplies sold to these delegations.

Memo to Mrs. Stapleton about state convention dues.

List of purchases for candles, greeting cards, supplies for awards and price.

Blank order slips.

Blank Secretary's order on Treasurer.

Typed letter titled "Contents of the Safety Deposit Box" from Washington, D.C.

Statement of Receipts and Disbursements, blank.

Report of registrations for convention, Jun 24-27, 1926.

Paper titled "In the District Court of the US For the District of Columbia Holding a Bankruptcy Court" for Hyman Diener, Oct 1936.

Letter about purchases for supplies, Jan 30, 1939.

Report on Registrations for Harbor Lights Convention, Muskegon, 1941.

Postage receipts, April-May, 1941.

Distribution of Cash Receipt, blank, 1941-42.

Report of Expenses for the Philathea Jubilee Convention in Cincinnati, July 8-11, 1943.

Letter to Mr. Stewart from Edwin Barrett about 1945 budget, July 18, 1944.

Black notebook untitled, BP Publishing Company Receipts, dating from January 1925 - August 15, 1944.

Statement of estimated and actual cash receipts and disbursements, Jun 15, 1944-Jun 15, 1945.

Receipt for Blue Printing, Aug 19, 1947.

Letter to Elmer Miller from Clarence H. Patten about accounting, Sept 8, 1947.

Letter to Citizens National Bank from Lillian Hicks about stopping a check, Sept 22, 1947.

Letter to Citizens National Bank about signature cards, Sept 22, 1947.

Receipt for birthday offering, Oct 17, 1947.

Statement of receipts and disbursements, May 31, 1948.

Balance Sheet, May 31, 1948.

Budget, 1949-50.

Balance Sheet, May 31, 1949.

Financial Report, June 1-30, 1949.

Financial statement of convention at Estes Park, CO, 1950.

Mimeographing Service Estes park Conference, 1950.

Proposed budget for 1950-51.

Clipped together information about Heron Memorial Fund for publication of her writings, Jan 12, 1951.

Check book stubs dates Nov 21, 1953 - Sept 25, 1954.

Statement of receipts and disbursements, Jun 1, 1960-May 31, 1961.

Letter to board of directors about statement of financial position as of May 31, 1984.

Annual Report, Jun 1, 1990-May 31, 1991.

The BP Bible Union Charitable Trust, 1995.

Financial Report, July 1995.

Balance Sheet, Jun 30, 2000.



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**BUSINESS**  
**LOOSE**  
**TOWER HOUSE**

Framed rules for Tower House use from Board of Trustees.

“Tower House Special” from Laurine Warthman about visiting Tower House, Apr 20.

Our Money, Where It comes From and Where it goes.

Low voltage safety switch information.

Concerns furnishing building supplies, etc.

Employees over period of years.

Brown file folder: Electrical rewiring of Tower House.

The Bond Burning Service bulletin.

Folder titled “Wide Horizons 45th convention”: includes promotional program, estimates and plans for Tower House renovations and improvements.

Document titled “Tower House should be Retained Because:”

File folder titled “Tower House Letter from Miss Heron of Auction, Plat & Description, Proposed Plans, Development etc.”: Letter to Hubert Warthman from Roy Burnham about electrical outlets, May 11, 1948; Letters between Warthman, Burnham, and Ladd about rewiring, Apr 28, 1948; Handwritten plan; Deed of Bargain and Sale with Vender’s Lein; Property outlines, Mar 3, 1942; Letter to Hubert from Roy about campaign for funds, Apr 11, 1945; File Measurements; Letter to Mr. and Mrs. Ed Rabbe from Wm. A. Fox about improvements, Mar 23, 1950; Letter to Mr. Groomes from Mrs. Hedrick about painting funds, Dec 15, 1949; Mortgage; Clipped together a list of contributions for improvements, letter about furnishing and rewiring, Aug 28, 1949; Plans; Balance Sheet as of Jun 15, 1940-June 15, 1941; Letter about loan, Mar 3, 1942; Letters to Warthman about mortgage and deed, Apr 8, 1942, Mar 8, 1942; Letter to BP from Miss Heron about purchase; Letter to Elwood from Warthman about purchase, Jun 7, 1942; letter to Mr. Pace about money given, Apr 2, 1934; Letter to Members of the home committee from Miss heron, May 11, 1934; envelope with pictures of houses; Letter to Miss Heron form Warthman about home committee, Jun 3, 1934; Poem about Golden Jubilee.

Papers for Tower House purchase, 1942.

Red guest book (assume from Tower House) titled "Presented by Philathea class First Christian Church, South Bend, Indiana" includes names, addresses and dates from Sept 2, 1942 - July 12, 1946.

Fair Labor Standards Act about hiring labor, Nov 4, 1946.

Folder titled "Instructions for Tower House Staff & World Wide Officers, Board Members, Chairman, Keep for Permanent reference": Agreement for entertaining at the convention; Awards for convention with awards and requirements for obtaining same; Awards Committee Notes; Notes and Pointers for Chairman of Convention Committees; Baraca Philathea News; Office Activities Report; BP News Publishing Report; Program Makers; City, County, Provincial, and State union Officers; The Year's Plan of Work; Supply needs form; Report of Nominating Committee, 1949.

Loose guest book (assume from Tower House) with date, name, address, class and church, and comment columns dating from July 21, 1949- Dec 17, 1949.

Agreement for purchase of Tower House and Board meeting minutes, Mar 1952.

Tower House history article in BP News, May-Jun 1971.

Orange Folder "Study Group Reports 1977-1979" with letters and board meetings wanting to discuss the direction and future plans of BP and the Tower House. Also letter to study group dated Jul 8, 1979.

Analysis of contributions received for T.H. Restorations by Mar 16, 1978.

Supplemental List of contributions and Pledges to BP Tower House Restoration Fund dated Oct 18, 1978.

Study group report and letter, July 8, 1979.

List of contributions and pledges to BP Tower House Restoration Fund dated July 31, 1979.

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**BUSINESS**

**LOOSE**

**MINUTES, LETTERS, CONSTITUTIONS ETC**

Proposed Constitution and By-Laws.

Letter to BP about constitution, from Swinburne.

Union Meeting cont'd.

Certificate of Incorporation under the laws of the state of NY of the WWBPU, July 12, 1911.

Aetna Life Insurance Company policy, Hartford, Connecticut, expires Feb 13, 1934.

Pennsylvania Thresermen & Farmers' Mutual Casualty Insurance Company policy, Harrisburg, Penn., Expires May 19, 1935.

Board of trustees minutes, Jan 24, 1942.

File folder titled "Mr. Hedrick": Joint meeting of officers and trustees minutes, Oct 3, 1942; Letter to Mr. Elwood Steward from Warthman about Tower House purchase, Jun 7, 1942; Letter to President and Secretary of NC BP about NC room at Tower House, Oct 29, 1942.

Minutes of the BP Union board of trustees, July 9, 1946.

Annual report of President, July 10-14, 1946.

Minutes of the BP Union of Officers and trustees, Oct 18-19, 1946.

Minutes of officers and trustees meeting, Feb 21-22, 1947.

Report of Chairman of Board of Trustees, July 14, 1947 to June 23, 1948.

Letter to Officers and trustees from Warthman about proposed agenda, Jan 29, 1948.

Board meeting blank responses, Feb 20-21, 1948.

Letter to Trustees and board members from Lillian Hicks about library books, May 11, 1948.

Board minutes, Oct 15, 1948.

Proposed Agenda for board meeting, May 19-20, 1950.

Board meeting, description of visitors and guest, Oct 1951.

Letter to Cathedral of the Pines Trust from Warthman about using a stone from Tower House at cathedral, Jan 26, 1952.

Constitution and By-Laws, revised July 28, 1988

Reorganization of WWBPU, Aug 1, 1994.

Annual meeting minutes, Aug 4, 1994.

Constitution and By-Laws, adopted Aug 1, 1995.

Constitution and By-Laws, revised and adopted, July 24, 1998.

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**BUSINESS**

**LOOSE**

**MISCELLANEOUS (CONVENTIONS, BP NEWS, OFFICERS ETC.)**

Mail forward card.

Envelope of brackets and nametags.

Pink and Brown file dividers.

**ENDS BOX 15**